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FM COMDT COGARD WASHINGTON DC//G-WK//  
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SUBJ: PHYSICIAN ASSISTANT TRAINING PROGRAM

A. TRAINING AND EDUCATION MANUAL, COMDTINST M1500.10B, ART.3-B-5

B. COMCOGARD PERSCOM WASHINGTON DC 011519Z MAR 02/ALCGPERSCOM  
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C. PERSONNEL MANUAL, COMDINST M1000.6A, 1.A.7

1. THE HEALTH AND SAFETY DIRECTORATE IS SOLICITING APPLICATIONS FOR THE FY-2003 PHYSICIAN ASSISTANT (PA) TRAINING PROGRAM. AS THIS MSG IS VERY DETAILED, READ IT IN ITS ENTIRETY TO ENSURE COMPLIANCE WITH CURRENT POLICY AND PROCEDURES.

2. STANDARD APPLICATION FORM CG-5651 WILL NO LONGER BE ACCEPTED. APPLICATIONS ARE NOW SUBMITTED VIA THE E-RESUME IAW REFERENCE B. THE E-RESUME APPLICATION PROCESS IS BRIEFLY OUTLINED AS FOLLOWS:

A. TO APPLY, APPLICANTS MUST COMPLETE AN E-RESUME AND SELECT THE POSITION ASSOCIATED WITH THE PHYSICIAN ASSISTANT POST GRADUATE PROGRAM. TO OPEN AN E-RESUME: SELECT FROM THE HOME MENU BAR SELF-SERVICE, EMPLOYEE, TASKS, AND CREATE E-RESUME. (ALTERNATE PATH: ACCESS THE BUSINESS PROCESS MAP. OPEN THE POST GRADUATE TRACKING AND THE STUDENT SETUP MENU. SELECT MEMBER APPLIES FOR PG PROGRAM). TO VIEW JOB POSTINGS OF OPEN POST GRADUATE POSITIONS, SELECT ADVANCED TRAINING FROM THE POSITION SOURCE DROP-DOWN MENU. YOU MAY CHECK THE BOX TO INCLUDE POSITIONS NOT ON THE SHOPPING LIST TO SEE POSITIONS THAT ARE NOT YET OPEN. PRESS THE SEARCH BUTTON. REVIEW THE POSITIONS RETURNED BY CLICKING THE JOB TITLE LINKS. ADD THE OPEN POSITIONS YOU ARE INTERESTED IN TO YOUR JOB BASKET BY CLICKING THE JOB BASKET CHECKBOX. PRESS THE ADD SELECTED TO JOB BASKET BUTTON WHEN COMPLETE. CONTINUE THE E-RESUME PROCESS. REVIEW YOUR JOB BASKET ENSURING YOU HAVE APPLIED FOR THE POSITION YOU ARE INTERESTED IN, AND COMPLETE YOUR E-RESUME. IN THE COMMENTS SECTION OF THE E-RESUME, STATE THAT A SELF-COMPOSED TYPED ESSAY WILL BE MAILED UNDER SEPARATE COVER. PRESS THE SAVE BUTTON WHEN COMPLETE. TO EXIT, PRESS THE SIGN OUT LINK LOCATED AT THE TOP OF THE PAGE.

B. APPLICANTS MUST SEPARATELY MAIL TRANSCRIPTS, TEST SCORES, TWO REQUIRED LETTERS OF RECOMMENDATIONS, AND CERTIFIED DOCUMENTATION OF HEALTH CARE EXPERIENCE TO CGPC-OPM-1. APPLICANTS SHALL SUBMIT A SELF-ADDRESSED ACKNOWLEDGMENT/REFERRAL CARD (CG-4217) OR DOCUMENT RECEIPT CARD (CG-9733) TO ENSURE RECEIPT AND PROPER PROCESSING OF THEIR APPLICATION. ALL APPLICATIONS MUST BE POSTMARKED BY 15 MAY 02.

C. FORWARDING ENDORSEMENTS, NOW CALLED THE E-INTERVIEW, SHALL CONTAIN A CONSIDERED OPINION OF THE APPLICANTS INTERESTS, ABILITY, AND POTENTIAL VALUE TO THE SERVICE RELATING TO THE CURRICULA REQUESTED. ONLY ENDORSEMENTS FROM THE IMMEDIATE COMMAND ARE AUTHORIZED. IN THE "JOB ENDORSEMENT" PAGE UNDER THE "RECOMMENDATION" DROP-DOWN MENU, COMMANDING OFFICERS SHOULD CHOOSE "MAKE OFFER" TO POSITIVELY ENDORSE A CANDIDATES APPLICATION.

3. THE CG SPONSORED PA TRAINING PROGRAM IS HELD AT THE INTERSERVICE PA SCHOOL AT FT SAM HOUSTON, TX. THE PROGRAM IS 24 MOS LONG. PHASE 1 (50 WKS) CONSISTS OF BASIC MEDICAL SCIENCES REVIEW AND IS HEAVILY DIDACTIC. PHASE 2 (54 WKS) AT DESIGNATED SERVICE SPECIFIC SITES CONSISTS OF CLINICAL ROTATIONS AND INSTRUCTION. SELECTED APPLICANTS

SHOULD EXPECT 3 PCS MOVES IN 24 MOS. THE NUMBER OF STUDENTS SELECTED EACH YR IS BASED UPON THE NEEDS OF THE SERVICE. GRADUATES FROM THE PA TRAINING PROGRAM RECEIVE A BS DEGREE FROM THE UNIV OF NEBRASKA AND A COMMISSION AS AN ENSIGN IN THE CG IAW REFERENCE B. THESE OFFICERS INCUR A 3 FOR 1 SERVICE PAYBACK OBLIGATION FOR THEIR FIRST YEAR OF TRAINING AND A 1 FOR 1 SERVICE PAYBACK OBLIGATION FOR THEIR SECOND YEAR OF TRAINING FOR A TOTAL SERVICE PAYBACK OBLIGATION OF 4 YEARS.

4. PREREQUISITES FOR THIS PROGRAM INCLUDE:

A. ENLISTED PERSONNEL, E-5 OR ABOVE, IN SECOND OR SUBSEQUENT ENLISTMENT. COMMISSIONED WARRANT OFFICERS AND REGULAR OFFICERS ARE NOT ELIGIBLE TO APPLY.

B. DOCUMENTED 100 HRS OF PATIENT CARE EXPERIENCE AS AN EMERGENCY MEDICAL TECHNICIAN (EMT), HEALTH SERVICE TECHNICIAN (HS), PARAMEDIC, HOSPITAL VOLUNTEER, OR OTHER HEALTH RELATED FIELD. DOCUMENTATION MUST BE IN LTR FORM FROM A SUPERVISOR IN THE FACILITY WHERE THE EXPERIENCE WAS GAINED, OR, FOR CG EMTs, A COMMAND ENDORSEMENT THAT DOCUMENTS THE EXPERIENCE.

C. OBTAIN A MINIMUM SCHOLASTIC APTITUDE TEST (SAT) SCORE OF 1000 (VERBAL AND MATH COMBINED) WITHIN THE PREVIOUS 5 YRS.

D. HAVE A MINIMUM OF 60 SEMESTER HRS (SH) OF TRANSFERABLE COLLEGE CREDITS WITH A GRADE POINT AVERAGE OF 2.5 ON A 4.0 SCALE. AT LEAST 30 SH MUST BE RESIDENT AND UP TO 30 SH MAY BE OBTAINED THROUGH MILITARY SCHOOLS AS RECOMMENDED BY THE AMERICAN COUNCIL ON EDUCATION. NONRESIDENT SH MUST BE ACCEPTABLE BY THE UNIV OF NEBRASKA, AND REPORTED ON A DEPT OF DEFENSE APPLICATION FOR THE EVALUATION OF LEARNING EXPERIENCES DURING MILITARY SERVICE (FORM DD-295).

E. MANDATORY COLLEGE COURSES AND MINIMUM SEMESTER HOURS (SH) INCLUDE:

- (1) ALGEBRA 3 SH
- (2) BIOLOGY 6 SH (3 SH OF ANATOMY AND 3 SH OF PHYSIOLOGY)
- (3) CHEMISTRY 6 SH
- (4) ENGLISH 6 SH (3 SH MUST BE ENGLISH COMPOSITION)
- (5) HUMANITIES/SOCIAL SCIENCES 6 SH
- (6) PSYCHOLOGY 3 SH

F. IN ADDITION TO THE COMMAND ENDORSEMENT REQUIRED AS PART OF THE E-RESUME APPLICATION, APPLICANTS MUST SUBMIT TWO LETTERS OF RECOMMENDATION FROM U S PUBLIC HEALTH SERVICE/COAST GUARD PHYSICIANS OR PHYSICIAN ASSISTANTS WHO ARE FAMILIAR WITH THE APPLICANTS MEDICAL EXPERIENCE. NON-HEALTH SERVICE TECHNICIAN (HS) APPLICANTS MAY SUBSTITUTE A LETTER FROM A CIVILIAN PHYSICIAN OR PHYSICIAN ASSISTANT WHO IS FAMILIAR WITH THE APPLICANTS HEALTH CARE EXPERIENCE.

G. SUBMIT A SELF-COMPOSED, TYPED ESSAY (300 WORDS OR LESS) EXPRESSING THE APPLICANTS REASON FOR DESIRING TO BECOME A PHYSICIAN ASSISTANT, HOW THE COAST GUARD WILL BENEFIT BY SELECTING YOU, AND A BRIEF DESCRIPTION OF HOW THE APPLICANT RESPONDS TO STRESSFUL SITUATIONS.

5. ADDITIONAL INFO ON ELIGIBILITY REQUIREMENTS, PREREQUISITES, AND APPLICATION PROCEDURES MAY BE OBTAINED BY CONTACTING LT MARC HAWKINS, COMMANDANT (G-WKH-2), AT (202) 267-6070. QUESTIONS REGARDING THE PROCESSING OF ADV ED APPLICATIONS SHOULD BE DIRECTED TO YN1 ADA HARRIS (CGPC-OPM-1), AT (202) 267-1694.

6. INTERNET RELEASE AUTHORIZED.

7. RADM JOYCE M. JOHNSON, DIRECTOR OF HEALTH AND SAFETY, SENDS  
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